

Order Confirmation ?

Your order has been placed. Print a copy for your records.

To enter your Roster, select the Team Name link under the "Manage Rosters" menu at the top of this page.

Note: An Order Confirmation has been emailed to you. However, email services and ISPs can use blocking or filtering systems to help protect you from unsolicited email or "spam". In order to make sure you receive email from TeamSideline, please add no-reply@teamsideline.com to your address book, Outlook "Safe Senders List" or to your "White List".

testing for rosters ?

Practice Team Roster - Fall 2019

Your Roster Status is **Open**. Follow these steps to add team members and change your Roster Status from **Open** to **Submitted**.

Step 1: Click the Add to Roster button to add team members. You can also click the Copy Roster button to add all team members from a previous Team Roster.

Step 2: When you add a team member, an invitation is emailed to the team member to prompt them to enroll to be on your team.

Step 3: A check mark displays in the Enrolled column for each team member that has completed enrollment.

Step 4: When the minimum number of team members have enrolled, click the Submit button to change your Roster Status to Submitted.

You must change your Roster status to Submitted to notify "Portland Metro Softball Association" your Team has met the minimum Roster requirements. **Submit**

Add to Roster **Copy Roster** **Reinvite All**

Print Roster

Name	Role	Email Address	Invited	Enrolled
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Enter Player information.

Once you hit the ADD button it automatically sends the player an email (ROSTER INVITATION)

First Name *

Last Name *

Role *

Email *

Add



Portland Metro Softball Association <no-reply@team

Roster Invitation | Portland Metro Softball Association

To: PM
If th

THIS IS THE EMAIL YOUR PLAYER WILL RECEIVE

Action Items



Hello Angie,

The "Practice Team" Team is registered to play in the testing for rosters - Roster (Fall 2019) League hosted by Portland Metro Softball Association. You have been invited to register to be on the "Practice Team" team by Team Manager Angies account and for Hagist Hagist.

To register to be on the "Practice Team" team, you must complete your registration online. It's simple. Just follow these steps:

1. [Click here to start the Registration process. Click this link instead of going to the Portland Metro Softball Association web site directly.](#)
2. If you are a new user, click on the "Not registered? Create a new account" link and complete the Register page using angie.pickron@portlandoregon.gov as your email address.
3. If you already have an account, use angie.pickron@portlandoregon.gov as your email address, type in your password, and click the Sign In button.
4. If you are on the "Add Items To Your Cart" page, then go to the next step. If you are not on the "Add Items To Your Cart" page, click the Cart link at the top of the page, then go to the next step.
5. Select your name from the Account Name dropdown, click the Add to Cart button, then click the Proceed to Checkout button.
6. After you have clicked the Proceed to Checkout button, follow the instructions on each page. Your registration process will be complete when you see the Order Confirmation page.

If you need additional help, you can contact Angies account and for Hagist Hagist by replying to this email or you can send an email to Angie.Pickron@portlandoregon.gov. You can also contact Portland Metro Softball Association if you have questions about the registration process.



ONCE YOUR PLAYER HAS FINISHED THIS IS WHERE OU CAN SEE THEY HAVE "ENROLLED". THEY HAVE NOW SIGNED THE ROSTER

Add to Roster
Copy Roster
Reinvite All

Print Roster

Name	Role	Email Address	Invited	Enrolled	
Angies account and for Hagist Hagist	Manager	Angie.Pickron@portlandoregon.gov	☑	☑	↗ 📄 ✕
Angies account and for Hagist Hagist	Player	Angie.Pickron@portlandoregon.gov	☑	☑	↗ 📄 ✕